

**Proceedings of the Board of Education
Independent School District #2180
Special Meeting
January 9, 2023
4:30 PM
MACCRAY Board Room**

Members Present: Carmel Thein, Julie Alsum, Deb Brandt, John Hagemeyer, Mark Kasella
Others Present: Sherri Broderius, Superintendent, Kim Sandry, Business Manager.

Chairman Julie Alsum called the meeting to order at 4:30 pm.

Meeting with Amy Jordan and Barb Dorn from MSBA to plan the timeline for the Superintendent Search.

MACCRAY Public Schools – Superintendent Search Timeline

January 9, 2023 (4:30 pm, Special Meeting) Planning meeting – Board adopts search timeline, reviews hiring criteria, search procedures, market positioning, and stakeholder involvement.

January 11 – February 1, 2023: Stakeholder online survey open

January 18, 2023 (4:00 pm) MSBA facilitates virtual informational Q&A session

January 11 – February 15, 2023 MSBA posts opening on websites (MSBA, MASA, EdPost, Revelus), advertises position vacancy, receives applications, and responds to applicants' inquiries

February 16, 2023 (6:00 pm, Special Meeting) Board meets for interview training, and to discuss stakeholder report, interview questions and procedures

February 15, 2023, Application Deadline

February 16 – 27, 2023 MSBA conducts screening, preliminary verification of references, pre-interviews of recommended applicants

February 17 – 27, 2023 Board members review applications

February 27, 2023 (7:00 pm, Special Meeting) Board meets to determine finalists, interview questions and procedures; MSBA reviews interview training

March 6, 2023 (1:00 pm, Special Meeting) Board conducts first round of interviews

March 9, 2023 (5:00 pm, Special Meeting) Board conducts reference checks and holds second round of interviews; Board selects lone finalist and sets negotiations process

March 10, 2023 (Time TBD, Special Meeting – if it's a committee) Board committee or designee begins negotiations of employment contract with lone finalist

March 13, 2023 (6:00 pm, Regular Meeting) Board meets to approve employment contract

July 1, 2023 New superintendent reports to work

Meeting adjourned to start Regular board meeting.